

LEVEL I FIELDWORK PROFESSIONAL DEVELOPMENT FEEDBACK FORM

STUDENT (Please print): _____

RATER (Please print with credentials): _____

Name of Facility: _____ Practice Setting: _____

The purpose of this form is to provide the student with feedback regarding his or her performance in professional behavior development.

Unsatisfactory: The student does not demonstrate the expected level of professional behavior. (U)

Needs Improvement: The student demonstrates a beginning level of professional behavior, but needs improvement. (N)

Satisfactory: The student demonstrates the expected level of professional behavior. (S)

Exceeds Expectations: The student demonstrates excellent professional behavior. (E)

* Please circle rating (U, N, S, or E)

Time Management Skills & Organization Prompt, arrives on time; Completes assignments and documentation on time; Manages time and materials to meet program requirements; Flexibility in coping with change in routine; Sets priorities; Follows through with responsibilities.	U N S E
Comments:	
Engagement in the Fieldwork Experience Demonstrates active participation, positive attitude and motivation to learn; Investment in individuals and treatment outcomes; Ability to anticipate potential challenges and act proactively to address it.	U N S E
Comments:	
Professionalism Assumes professional role with confidence; Manages personal & professional boundaries, responsibilities and frustrations; Respects confidentiality; Takes responsibility for personal choices; Dresses appropriately for context.	U N S E
Comments:	
Initiation & Self-Directed Learning Independently seeks and acquires information from a variety of sources; Asks relevant questions; Takes responsibility for own behavior and learning.	U N S E
Comments:	
Cultural Sensitivity Demonstrates sensitivity to diverse views and opinions; Open to individual and cultural differences; Respects dignity, values and beliefs of each individual.	U N S E
Comments:	

To be completed by FIELDWORK EDUCATOR

Interpersonal Communication Interacts cooperatively and effectively with clients, families and professionals; Establishes rapport; Responsive to social cues including body language and non-verbal communication; Handles conflict constructively; Demonstrates empathy and support of others.	U N S E
Comments:	
Professional Reasoning/Problem solving Uses self-reflection; Analyzes, synthesizes and interprets information; Understands the occupational therapy process; Uses appropriate judgment and safety awareness.	U N S E
Comments:	
Participation in the Supervisory Process Seeks and provides feedback using it to modify actions and behavior; Seeks guidance when necessary; Follows proper channels for line of authority.	U N S E
Comments:	
Written Communication Attention to grammar, spelling, and legibility in written assignments and documentation; Applies professional terminology (such as the Occupational Therapy Practice Framework, acronyms, abbreviations, etc.) in written and oral communication.	U N S E
Comments:	

Number of FW days completed: ____ /14 Days Missed: _____ Days Rescheduled: _____

Additional comments:

Student comments:

Prepared by:

Signature: _____ Date: _____

Title of rater: _____

Reviewed with:

Student signature: _____ Date: _____

*****PLEASE HAVE THE STUDENT RETURN THE COMPLETED FORM TO AFWC*****