

USC Division of Occupational Science  
and Occupational Therapy

LEVEL I FIELDWORK PROFESSIONAL DEVELOPMENT FEEDBACK FORM

STUDENT (Please print): \_\_\_\_\_

RATER (Please print with credentials): \_\_\_\_\_

Name of Facility: \_\_\_\_\_ Practice Setting: \_\_\_\_\_

The purpose of this form is to provide the student with feedback regarding his or her performance in professional behavior development.

- Unsatisfactory:** The student does not demonstrate the required level of professional skill (U)
- Needs Improvement:** The student has a beginning level of professional skill, but needs improvement in either quality or quantity (N)
- Satisfactory:** The student demonstrates the appropriate level of professionalism (S)
- Exceeds Expectations:** The student demonstrates refinement of additional qualities beyond that required by the curriculum (E)

\* Please circle rating (U, N, S, E)

<p><b>Time Management Skills &amp; Organization</b> Prompt, arrives on time; Completes assignments and documentation on time; Manages time and materials to meet program requirements; Flexibility in coping with change in routine; Sets priorities; Follows through with responsibilities.</p>	<p>U N S E</p>
<p>Comments:</p>	
<p><b>Engagement in the Fieldwork Experience</b> Demonstrates active participation, positive attitude and motivation to learn; Investment in individuals and treatment outcomes; Ability to anticipate potential challenges and act proactively to address it.</p>	<p>U N S E</p>
<p>Comments:</p>	
<p><b>Professionalism</b> Assumes professional role with confidence; Manages personal &amp; professional boundaries, responsibilities and frustrations; Respects confidentiality; Takes responsibility for personal choices; Dresses appropriately for context.</p>	<p>U N S E</p>
<p>Comments:</p>	
<p><b>Initiation &amp; Self-Directed Learning</b> Independently seeks and acquires information from a variety of sources; Asks relevant questions; Takes responsibility for own behavior and learning.</p>	<p>U N S E</p>
<p>Comments:</p>	
<p><b>Cultural Sensitivity</b> Demonstrates sensitivity to diverse views and opinions; Open to individual and cultural differences; Respects dignity, values and beliefs of each individual.</p>	<p>U N S E</p>

Comments:	
<b>Interpersonal Communication</b> Interacts cooperatively and effectively with clients, families and professionals; Establishes rapport; Responsive to social cues including body language and non-verbal communication; Handles conflict constructively; Demonstrates empathy and support of others.	U   N   S   E
Comments:	
<b>Professional Reasoning/Problem Solving</b> Uses self-reflection; Analyzes, synthesizes and interprets information; Understands the occupational therapy process; Uses appropriate judgment and safety awareness.	U   N   S   E
Comments:	
<b>Participation in the Supervisory Process</b> Seeks and provides feedback using it to modify actions and behavior; Seeks guidance when necessary; Follows proper channels for line of authority.	U   N   S   E
Comments:	
<b>Written Communication</b> Attention to grammar, spelling, and legibility in written assignments and documentation; Applies professional terminology (such as the Occupational Therapy Practice Framework, acronyms, abbreviations, etc.) in written and oral communication.	U   N   S   E
Comments:	
<b>Overall Fieldwork Performance</b> Based on all of the above categories, rate the student's overall performance throughout the entire fieldwork experience. (Note: If rating a U please elaborate in the comments section)	U   N   S   E
Comments:	

Student comments:

Prepared by:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title of rater: \_\_\_\_\_

Reviewed with:

Student signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*\*PLEASE HAVE THE STUDENT RETURN THE COMPLETED FORM TO HIS/HER COURSE INSTRUCTOR.\*\*\***