

USC Mrs. T.H. Chan Division of Occupational Science and Occupational Therapy

SPRING 2020 ELECTIVE INSTRUCTIONS

**PROGRAM ELECTIVE REQUIREMENTS:**

- **12 units** of electives are required for graduation.
- **4 units** may be taken outside the Division if they are at the **500 level** or above.

**PROGRAM ELECTIVE OPTIONS:**

- **OT 5xx Specialty Practice Courses** enable graduate students to broaden and deepen their knowledge and expertise in contemporary practice areas. Please note that any **Special Topics Courses (OT 599s)** must be taken for a **letter grade**.
- **OT 500 Clinical Experiences** include participation in various clinical/health settings in the community with which the Division has developed and/or has active fieldwork agreement. Can be developed independent if approved by Dr. Park. If approved to develop independent OT 500, must fully execute written learning agreement before being cleared to register (form can be obtained from Dr. Park and/or Dr. Pitts). May be taken for 2 to 4 units. If you've previously registered for an OT 500A course then you must register for OT 500B. Please note that OT 500s must be taken as **credit/no credit**.
- **OT 590 Directed Research Experiences** include participation in research projects with USC community partners or Division. In addition, can develop independent course with any Division faculty who agree to serve as course mentor. Must fully execute written learning agreement before being cleared to register (form can be obtained from faculty mentor or Dr. Pitts). May be taken for 2 to 6 units. Interviews are often required. OT 590 must be taken as **credit/no credit**.
- **Other Options:** Can take 4 units outside the OT division at the 500 hundred level or above.

**WEB ACCESS TO ELECTIVE INFORMATION:**

- To access electives information, please go to:  
<http://chan.usc.edu/academics/current-students/electives>

**REGISTRATION FOR SPRING 2017 ELECTIVES:**

- Select **12-14** units of your choice. Complete the **Elective Request Form**.
- Return the **Elective Request Form** to the front desk in the OT Office (CHP 133), or via email to [wittrock@chan.usc.edu](mailto:wittrock@chan.usc.edu), or by fax to (323) 442-1540.
- Forms are due no later than **5:00 PM on Thursday, October 24**.
- We will compile all student requests and you will then receive a detailed email with registration instructions.
- If a course requires an interview, the instructor will contact the student via email or phone to make an appointment.
- Do not select the Pass/No Pass grading option.

**ADDITIONAL QUESTIONS:**

- If you have questions concerning registering for electives please contact:  
**Peter Wittrock** at (323) 442-1861, or [wittrock@chan.usc.edu](mailto:wittrock@chan.usc.edu)
- If you need advisement on which courses to take, please contact:  
**Deborah Pitts** at [pittsd@chan.usc.edu](mailto:pittsd@chan.usc.edu)
- For other registration issues and questions, please contact:  
**Carmel Mitchel** at 323-442-2889 or [carmelmi@chan.usc.edu](mailto:carmelmi@chan.usc.edu)

**In all correspondence, please include your Student ID Number – without dashes!**